

Harcourt Memorial United Church

COVID Revised Operating Budget 2020

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Budget</u>	2020 <u>Jan-Aug</u>	2020 Revised <u>Budget</u>
<u>REVENUE</u>					
1 Envelope Givings (including PAR & Stocks)	413,118	406,867	400,000	246,127	375,000
2 Other Congregational Givings	4,753	4,703	4,700	610	1,000
3 Rent	51,922	56,398	53,000	18,664	30,400
4 Initial offering	1,891	1,584	250	109	109
5 Recoverables & Miscellaneous	13,891	10,069	7,000	1,815	4,000
6 Fundraising and Other Sustainable Revenue	22,974	29,550	25,000	6,160	10,000
7 Government Subsidies	0	0	0	47,829	60,000
8 TOTAL REVENUE	<u>508,549</u>	<u>509,171</u>	<u>489,950</u>	<u>321,313</u>	<u>480,509</u>

EXPENDITURES

CHRISTIAN FORMATION CLUSTER

WORSHIP

9 Music: scores, books, supplies	868	218	800	78	400
10 Chancel Flowers, decorations	99	125	200	0	0
11 Instrument Maintenance & Repair	1,185	450	1,350	0	500
12 Honorarium (guest preachers 6x/yr)	800	1,450	1,800	1,350	1,800
13 Canadian Copyright Licence	744	512	480	79	480
14 Worship Service supplies (& Spec. Worship)	2,310	1,566	2,000	1,880	2,000
15 Miscellaneous	0	0	100	0	0
16 Worship subtotal	<u>6,006</u>	<u>4,321</u>	<u>6,730</u>	<u>3,386</u>	<u>5,180</u>

CHRISTIAN FORMATION

17 Child, Youth and Family Ministry	1,227	195	4,450	129	1,000
18 Adult Ministry	521	171	250	151	200
19 Ecology - Information Campaign	0	0	50	0	0

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20 Harcourt Library	75	22	300	0	0
21 Christian Formation subtotal	1,824	388	5,050	280	1,200
<i>SPIRITUAL LIFE</i>					
22 Events, workshops, advertising	478	155	200	49	50
23 Training, special costs, materials	0	50	350	99	250
24 Congregational Retreat	5,280	4,670	0		
25 Spiritual Life subtotal	5,758	4,875	550	148	300
26 Christian Formation Cluster subtotal	13,588	9,584	12,330	3,814	6,680
<u>CONGREGATIONAL LIFE CLUSTER</u>					
<i>FELLOWSHIP</i>					
27 Broadview	1,629	1,500	0	0	75
28 Advertising	0	45	0	0	0
29 Special Events	0	0	0	0	0
30 Minister's Soiree	0	0	0	0	0
31 Fellowship subtotal	1,629	1,545	0	0	75
<i>PASTORAL CARE</i>					
32 Speakers and Events	0	0	200	0	0
33 Train & Support Volunteers	169	249	200	49	200
34 Pastoral Care subtotal	169	249	400	49	200
35 Congregational Life Cluster subtotal	1,798	1,794	400	49	275

OUTREACH CLUSTER

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<i>JUSTICE & OUTREACH</i>						
36	Welcome In	2,000	2,000	2,000	1,000	1,000
37	Chalmers Food Shelf	2,000	2,000	2,000	1,000	1,000
38	Misc. Outreach Requests	0	0	0	0	0
39	Justice & Outreach Total	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>2,000</u>	<u>2,000</u>
<i>OUTREACH TEAMS</i>						
40	Ecumenical Campus Ministry	1,800	1,800	1,800	900	1,800
41	LGBTQA	100	100	200	264	264
42	Outreach Teams subtotal	<u>1,900</u>	<u>1,900</u>	<u>2,000</u>	<u>1,164</u>	<u>2,064</u>
43	Outreach Cluster Subtotal	<u>5,900</u>	<u>5,900</u>	<u>6,000</u>	<u>3,164</u>	<u>4,064</u>
<u>OPERATIONAL LIFE CLUSTER</u>						
<i>PROPERTY</i>						
44	Utilities	13,323	16,531	15,600	10,324	15,208
45	Heating Fuel	7,402	6,247	7,500	4,538	6,583
46	Repairs	12,668	10,367	19,000	741	2,732
47	Cleaning Supplies	2,081	3,260	2,500	612	2,612
48	Insurance/ Fire Protection/Appraisal	8,688	5,991	6,200	6,858	6,858
49	Lift Maintenance	1,753	1,154	1,900	1,159	1,408
50	Snow Removal	2,321	4,837	3,000	5,519	7,519
51	Furniture/Equipment	34	-	1,200	14	1,000
52	Garden Maintenance and Development	738	187	500	0	200
53	COVID Expenses	-	-	0	72	5,000
54	Miscellaneous	4,510	3,084	500	0	200
55	Property subtotal	<u>53,518</u>	<u>51,657</u>	<u>57,900</u>	<u>29,837</u>	<u>49,320</u>

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COMMUNICATIONS					
56 Marketing Team	218	283	500	0	250
57 Electronic Team					
58 Sound system, training, honoraria	700	1,175	800	300	300
59 AV Equipment and Maintenance	4,990	669	2,000	0	500
60 Software/Internet/Video licence	1,627	1,687	2,000	1,163	2,000
61 Computer Hardware and Software	1,893	995	1,500	1,104	1,500
62 Computer Service / Website Mainanance	0	0	1,000	0	950
63 Communications Team subtotal	9,428	4,810	7,800	2,567	5,500
64 Accessibility	0	0	0	0	0
65 Operational Life Cluster subtotal	62,945	56,467	65,700	32,404	54,820

STEWARDSHIP CLUSTER

FINANCE COMMITTEE

66 Bank Charges/Brokerage Fees	1,901	1,809	2,000	1,281	1,500
67 HST Non-Refund Expense	2,668	2,365	2,400	2,799	3,000
68 Offering Envelopes	363	379	400	63	400
69 Office Supplies	1,921	2,774	2,100	2,207	3,000
70 Postage	513	466	700	931	1,300
71 Machine Rental/Service	3,424	3,508	5,400	3,514	5,400
72 Regional Council Assessment	18,412	20,253	20,253	10,127	20,253
73 GUM membership	0	0	0	0	0
74 Miscellaneous	482	49	200	199	100
75 Trustee's	0	213	500	0	0

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76	Finance subtotal	29,684	31,817	33,953	21,120	34,953
<i>STEWARDSHIP COMMITTEE</i>						
77	Stewardship Campaign	298	60	0	0	0
78	Stewardship subtotal	298	60	0	0	0
79	Stewardship Cluster Subtotal	29,981	31,877	33,953	21,120	34,953

MINISTRY AND PERSONNEL CLUSTER

PERSONNEL

80	Wages	297,231	299,735	296,092	191,452	289,492
81	Employee Benefits	60,914	61,791	65,170	40,244	59,750
82	Ministers' Travel & Moving Expenses	1,621	2,105	8,121	0	6,000
83	Development - Ministers	3,000	3,000	3,000	1,500	4,500
84	Development - Music	0	0	0	0	0
85	Development - Admin	150	0	0	0	0
86	Development Staff Team	441	699	500	0	0
87	Staff Replacement & Overtime	1,076	9,364	3,200	4,246	6,000
88	Additional Travel	0	0	0	0	0
89	Night Lockup	5,862	5,702	6,530	0	0
90	Extra Maintenance	6,427	3,278	4,475	0	0
91	Ministers' Telephone	1,441	1,330	1,330	776	1,330
92	Manna Music Program	3,900	3,600	5,000	2,400	5,000
93	Manna Support Worker	0	2,817	6,000	3,477	6,000
94	CY&F Contingency - Youth Leadership	0	0	1,000	0	0
95	Joint Search Committee	0	0	0	0	0

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96 Sabbatical Coverage	0	5,363	0		0
97 Personnel subtotal	382,063	398,785	400,418	244,095	378,072
98 Ministry and Personnel Cluster subtotal	382,063	398,785	400,418	244,095	378,072
<u>NON COMMITTEE BUDGETS</u>					
99 Books for resale	0	0	0	0	0
100 Events organized by Ministers	57	0	200	0	200
101 Ministers' Discretionary	500	500	1,000	0	1,000
102 Non Committee subtotal	557	500	1,200	0	1,200
<u>COUNCIL & OTHER</u>					
103 Miscellaneous	0	509	500	0	200
104 PRE - Community Engagement Worker	5,474	3,435	0	0	0
105 Community Engagement Worker	0	4,124	11,200	0	0
106 Harcourt 20/20 Action and Experimentation	3,048	555	4,000	120	500
107 Non Committee subtotal	8,522	8,622	15,700	120	700
108 Grand Total All Expenditurees	505,354	513,529	535,701	304,766	480,764
109 Surplus/(Deficit)	3,195	-4,358	-45,751	16,546	-255