

HARCOURT MEMORIAL UNITED CHURCH PROPOSED 2021 OPERATING BUDGET

	2018 Actual	2019 Actual	2020 Actual	2020 Budget	2021 Budget	
REVENUE						
1	Envelope Givings (including I.O., PAR & Stocks)	413,118	406,867	370,444	375,109	380,000
2	Other Congregational Givings	4,753	4,703	670	1,000	1,500
3	Rent	51,922	56,398	24,634	30,400	20,000
4	Office Income (new category)	0	0	3,615	0	5,000
5	Recoverables & Miscellaneous	13,891	10,069	1,825	4,000	4,000
6	Fundraising and Other Sustainable Revenue	22,974	29,550	15,137	10,000	20,000
7	Government Subsidies	0	0	80,566	60,000	30,000
8	TOTAL REVENUE	506,658	507,587	496,890	480,509	460,500

EXPENDITURES

CHRISTIAN FORMATION CLUSTER

WORSHIP

9	Music: scores, books, supplies	868	218	78	400	400
10	Chancel Flowers, decorations	99	125	0	0	150
11	Instrument Maintenance & Repair	1,185	450	0	500	500
12	Honorarium (guest preachers 6x/yr)	800	1,450	1,650	1,800	1,800
13	Canadian Copyright Licence	744	512	704	480	500
14	Worship Service supplies (& Spec. Worship)	2,310	1,566	2,298	2,000	2,000
15	Miscellaneous	0	0	0	0	0
16	Worship subtotal	6,006	4,321	4,729	5,180	5,350

CHRISTIAN FORMATION

17	Child, Youth and Family Ministry	1,227	195	339	1,000	1,000
18	Adult Ministry	521	171	313	200	200
19	Ecology - Information Campaign	0	0	0	0	0
20	Harcourt Library	75	22	0	0	0
21	Christian Formation subtotal	1,824	388	652	1,200	1,200

SPIRITUAL LIFE

22	Events, workshops, advertising	478	155	49	50	100
23	Training, special costs, materials	0	50	99	250	250
24	Congregational Retreat	5,280	4,670	0	0	0
25	Spiritual Life subtotal	5,758	4,875	148	300	350

26	Christian Formation Cluster subtotal	13,588	9,584	5,529	6,680	6,900
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CONGREGATIONAL LIFE CLUSTER

FELLOWSHIP

27	Broadview	1,629	1,500	25	75	75
28	Advertising	0	45	0	0	0
29	Fellowship subtotal	1,629	1,545	25	75	75

PASTORAL CARE

30	Speakers and Events	0	0	0	0	0
31	Train & Support Volunteers	169	249	49	200	200
32	Pastoral Care subtotal	169	249	49	200	200

33	Congregational Life Cluster subtotal	1,798	1,794	74	275	275
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OUTREACH CLUSTER

JUSTICE & OUTREACH

34	Welcome In	2,000	2,000	2,000	2,000	2,000
35	Chalmers Food Shelf	2,000	2,000	2,000	2,000	2,000
36	Misc. Outreach Requests	0	0	0	0	0
37	Justice & Outreach Total	4,000	4,000	4,000	4,000	4,000

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<i>OUTREACH TEAMS</i>					
38	Ecumenical Campus Ministry	1,800	1,800	1,800	1,800
39	LGBTQA	100	100	264	270
40	Outreach Teams subtotal	1,900	1,900	2,064	2,074
41	Outreach Cluster Subtotal	5,900	5,900	6,064	6,070
<u>OPERATIONAL LIFE CLUSTER</u>					
<i>PROPERTY</i>					
42	Utilities	13,323	16,531	15,459	15,208
43	Heating Fuel	7,402	6,247	6,466	6,583
44	Repairs	12,668	10,367	2,286	2,732
45	Cleaning Supplies	2,081	3,260	1,022	2,612
46	Insurance/ Fire Protection/Appraisal	8,688	5,991	6,858	6,858
47	Lift Maintenance	1,753	1,154	1,511	1,408
48	Snow Removal	2,321	4,837	5,556	7,519
49	Furniture/Equipment	34	0	14	1,000
50	Garden Maintenance and Development	738	187	33	200
51	COVID Expenses	0	0	572	5,000
52	Miscellaneous	4,510	3,084	0	200
53	Property subtotal	53,518	51,657	39,777	49,320
<i>COMMUNICATIONS</i>					
54	Communications Team				
	Various	218	283	247	250
	Accessibility	0	0	0	0
55	Electronic Team				
56	Sound system, training, honoraria	700	1,175	400	300
57	AV Equipment and Maintenance	4,990	669	214	500
58	Software/Internet/Video licence	1,627	1,687	1,747	2,000
59	Computer Hardware and Software	1,893	995	1,827	1,500
60	Computer Service	0	0	0	950
61	Website Maintenance			1,190	450
62	New Website Development/Installation				6,000
63	Communications Team subtotal	9,428	4,810	5,625	5,500
64	Operational Life Cluster subtotal	62,945	56,467	45,402	54,820
<u>STEWARDSHIP CLUSTER</u>					
<i>FINANCE COMMITTEE</i>					
65	Bank Charges/Brokerage Fees	1,901	1,809	1,650	1,500
66	HST Non-Refund Expense	2,668	2,365	2,799	3,000
67	Offering Envelopes	363	379	63	400
68	Office Supplies	1,921	2,774	3,510	3,000
69	Postage	513	466	1,169	1,300
70	Machine Rental/Service	3,424	3,508	5,357	5,400
71	Regional Council Assessment	18,412	20,253	20,253	20,253
72	GUM membership	0	0	0	0
73	Miscellaneous	482	49	199	100
74	Trustee's	0	213	0	500
75	Finance subtotal	29,684	31,817	35,000	34,953
<i>STEWARDSHIP COMMITTEE</i>					
76	Stewardship Campaign	298	60	0	0
77	Stewardship subtotal	298	60	0	0
78	Stewardship Cluster Subtotal	29,981	31,877	35,000	34,953

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<u>MINISTRY AND PERSONNEL CLUSTER</u>						
<i>PERSONNEL</i>						
79	Wages	297,231	299,735	290,598	289,492	268,000
80	Employee Benefits	60,914	61,791	65,493	59,750	59,750
81	Ministers' Travel & Moving Expenses	1,621	2,105	3,632	6,000	5,000
82	Development Ministers	3,000	3,000	3,000	4,500	2,000
83	Development Music	0	0	0	0	0
84	Development Admin	150	0	0	0	0
85	Development Staff Team	441	699	0	0	0
86	Staff Replacement & Overtime	1,076	9,364	4,417	6,000	4,500
87	Additional Travel	0	0	0	0	0
88	Night Lockup	5,862	5,702	0	0	0
89	Extra Maintenance	6,427	3,278	0	0	0
90	Ministers' Telephone	1,441	1,330	1,219	1,330	1,000
91	Manna Music Program	3,900	3,600	4,650	5,000	5,000
92	Manna Support Worker	0	2,817	5,331	6,000	6,000
93	CY&F Contingency - Youth Leadership	0	0	0	0	0
94	Search Committee & Substitute Minister	0	0	0	0	5,000
95	Sabbatical Coverage	0	5,363	0	0	0
96	Personnel subtotal	382,063	398,785	378,339	378,072	356,250
97	Ministry and Personnel Cluster subtotal	382,063	398,785	378,339	378,072	356,250
<u>NON COMMITTEE BUDGETS</u>						
98	Books for resale	0	0	0	0	0
99	Events organized by Ministers	57	0	0	200	200
100	Ministers' Discretionary	500	500	300	1,000	1,000
101	Non Committee subtotal	557	500	300	1,200	1,200
<u>COUNCIL & OTHER</u>						
102	Miscellaneous	0	509	0	200	200
103	PRE - Community Engagement Worker	5,474	3,435	0	0	0
104	Community Engagement Worker	0	4,124	0	0	0
105	Harcourt 20/20 Action and Experimentation	3,048	555	120	500	500
106	Non Committee subtotal	8,522	8,622	120	700	700
107	Grand Total All Expenditures	505,354	513,529	470,828	482,764	465,298
108	Surplus/(Deficit)	1,304	-5,942	26,063	-2,255	-4,798